Berthing Application Form Replacement - PIMS

- GeelongPort are replacing the current ASDEQ Forms in November, the existing system has become end of life with the supplier decommissioning ASDEQ in December.

- The new portal is the first step in a GeelongPort Port Information Management System (PIMS) is aimed at streamlining the process for berthing applications allowing for the following

  - Prefill of agent data based off your login details
  - Agent profile data such as key contact details can be updated
  - Vessel lookup and prefill of data (dimensions and GRT)
  - Ability to save applications as a draft and come back to edit
  - Ability to clone previously submitted applications
  - Forms are editable up to 2 days prior to ETA
  - Cargo manifest now linked to the form, no spreadsheet uploads required
  - Removal of the required to physical sign the application, note you are still bound by the terms upon form submission by entering your name
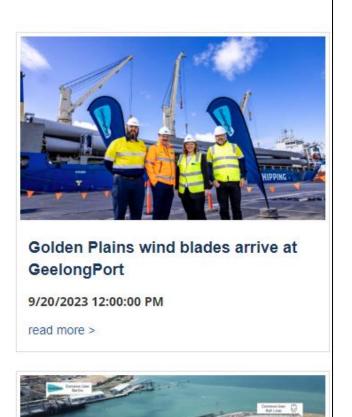
Berthing Application Form Replacement- PIMS

This landing page will be used to provide news and updates along with the ability to update your profile and contact details.

The Voyage dashboard where PIMS forms can be submitted and edited can be accessed from clicking on My Voyages in the top menu bar in the button below the blurb.

PIMS Forms Categories

GeelongPort

Berthing Application forms will have a status as per the four categories below

Draft Voyages — Any Berthing Application not submitted will stay in the draft voyages section, this is the default entry point upon login

Submitted Voyages — All fully submitted forms and any vessels in port are in this category. Forms in this category can be edited with regards to Port Services up to 48 hours prior to arrival

Berthed Voyages — Vessels due to arrive in less than 48 hours are in this category, these Vessels can have Cargo Manifests submitted

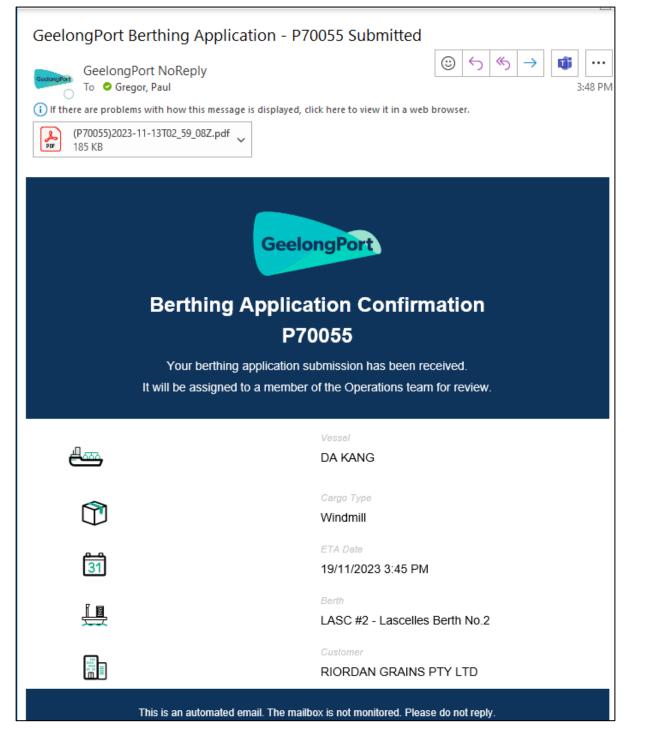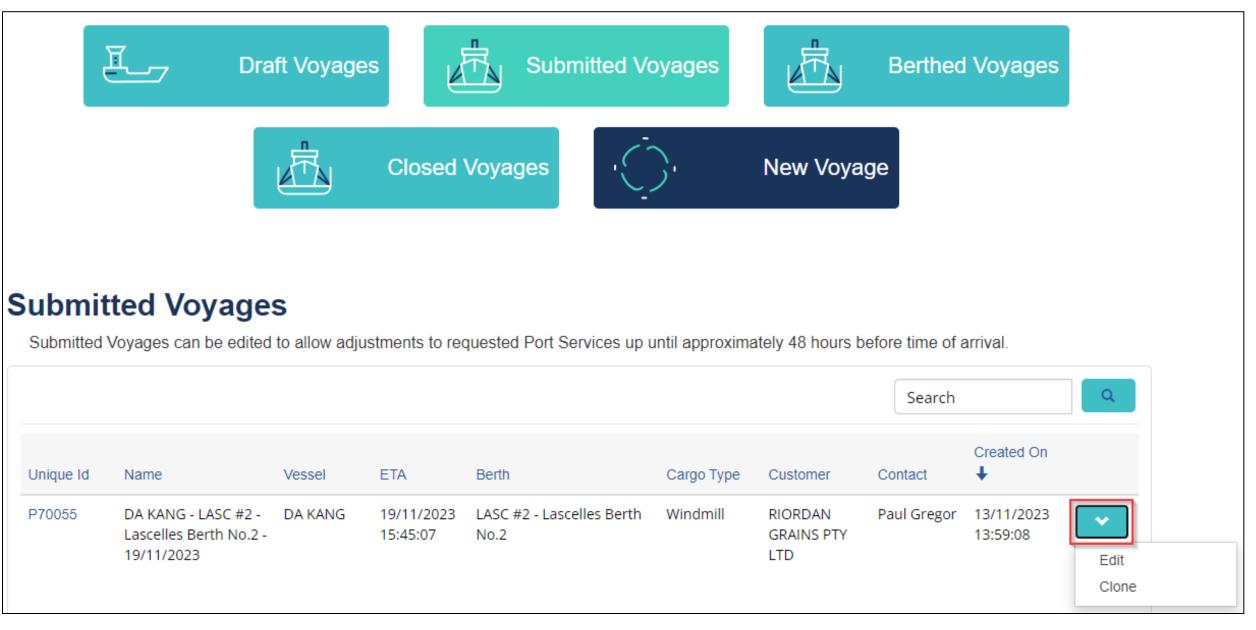**Closed Voyages** — Vessels that have left port and have had cargo manifests submitted are in this category

PIMS Form Submission

Sample confirmation email with PDF of submission and summary details including unique reference number

Once a voyage is submitted it can be edited up to 48 hours prior to ETA. Fields editable include ETA, ETD and Port Services such as water, lights storage and laydown.
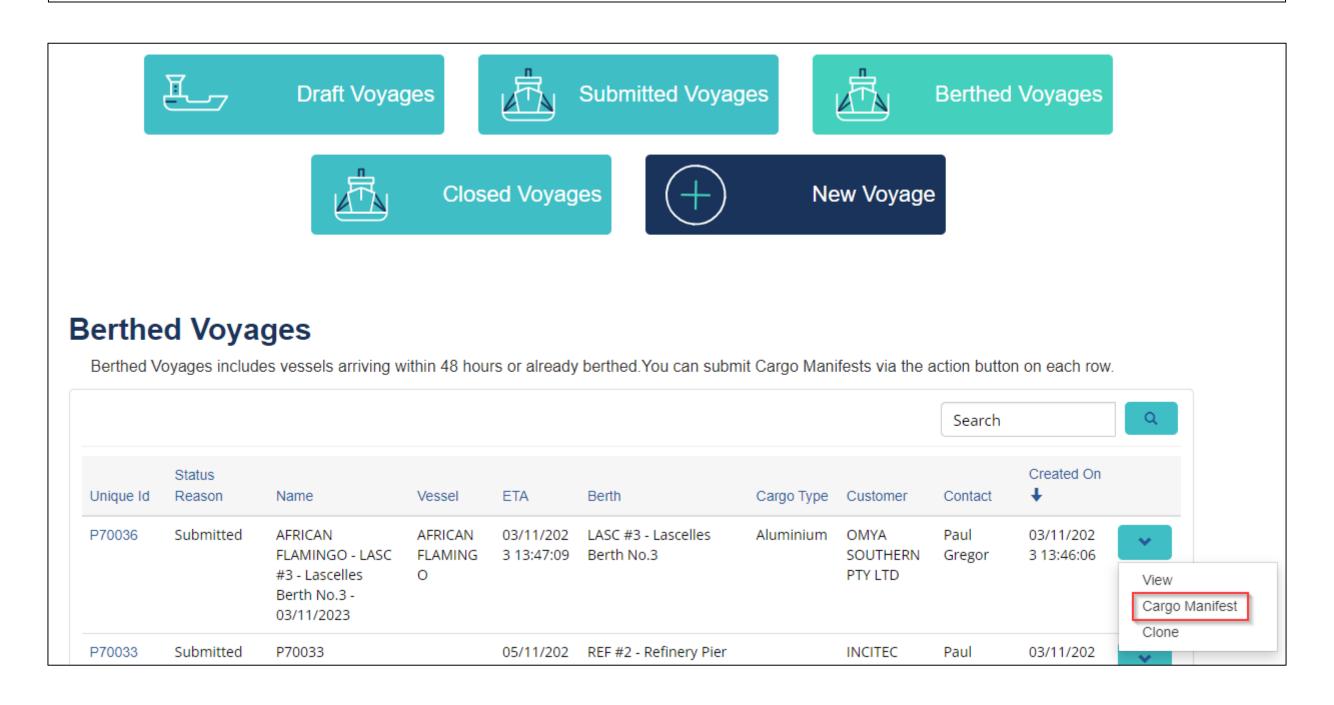
PIMS Cargo Manifest

A vessels status is moved to Berthed once the ETA is less that 48 hours from the current time. Once in this status the Cargo Manifest and any other supporting documentation can be provided

PIMS Cargo Manifest

GeelongPort

CARGO MANIFEST

Update the departed vessels Actual Cargo Tonnage, Actual Time of Departure along with any relevant attachments.

Vessel
AFRICAN FLAMINGO

IMO Number
9802322

Berth
LASC #3 - Lascelles Berth No.3

Next Port
AUBNE Brisbane

Est. Cargo Tonnage
35,000.00

Cargo Type
Aluminium

ETD
04/12/2023 13:47:09

Actual Cargo Tonnage *
34950

ATD *
15/11/2023 16:08:23

By accepting the submission of this manifest, I agree that this is an accurate statement of the cargo tonnage of this vessel.

Full Name *
Paul Gregor

Agreement - Cargo Manifest *
Yes

Attach files
Choose Files No file chosen

Submit

Cargo Manifests are now integrated into PIMS, requiring the Actual Tonnage and ATD Fields to be updated. There is also the ability to upload supporting documentation related to the cargo manifest.